

MANAGING YOUR PRACTICE FROM A DISTANCE

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1

hire wisely

Your ability to manage from a distance is intimately connected to the hiring decisions you have made and will continue to make

2

be flexible

If you can't easily visit your office(s) anymore, whether in a crisis or just to check in, you need to come up with other strategies to lead and to solve problems

3

be available

Have reliable times you are available, be easily reached (but also model boundaries!), and check in regularly in team meetings to make sure everyone is feeling supported and problems are being addressed

4

delegate

Delegate as much as you can. Who will stock the water? Who will get the mail? Who will unlock the offices for repair people? It helps a ton when you know who is responsible for different tasks